

# Donegal Township



34 North Liberty Street • P.O. Box 310 • West Alexander, PA 15376  
Telephone: 724-484-4017 • Fa.x: 724-484-4029

## **RTKL Response: Request Granted (No Fees)**

### Right-To-Know Response

Date : April 5, 2024

Requester's Name: Tammi Iams

Address: dntiams@gmail.com

Dear Tammi:

Thank you for writing to Donegal Township to request records pursuant to Pennsylvania's Right-to-Know Law ("RTKL"), 65 P.S. §§ 67.101 *et seq.*

On March 29, 2024, you requested "I am requesting PDF copies of Donegal Water Bills Calculation total pages at the end of each month's "Bills" sent from Wheeling Water for the following Book Dates: • 1/26/24 – 2/26/24 • 2/26/24 – 3/26/24 I am also requesting PDF copies of Ohio County Bills for January and February the bills are usually. • 1/2/24 – 2/1/24 • 2/2/24 – 3/1/24 Your request is granted. The requested records are *attached*. The water bill calculation for 02-26-2024 to 03-26-2024 will be sent under separate cover as soon as we receive it. Anticipated received date is Wednesday April 10, 2024.

If you have additional questions, please contact Jamie Schaller.

Respectfully,  
Donegal Township  
Jamie Schaller  
Right-to-Know Officer



## Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it may be required if an appeal is filed. You have 15 business days to appeal after a request is denied or deemed denied.

SUBMITTED TO AGENCY NAME: Donegal Township Washington County Attn: AORO-Jamie Schaller

Date of Request: Friday, March 29, 2024 Submitted via: ☒ Email ☐ U.S. Mail ☐ Fax ☐ In Person

### PERSON MAKING REQUEST:

Name: Tammi Iams Company (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: dntiams@gmail.com

Telephone: Cell: 724-288-7182 Fax: \_\_\_\_\_

How do you prefer to be contacted if the agency has questions? ☐ Telephone ☒ Email ☐ U.S. Mail

**RECORDS REQUESTED:** Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law. Use additional pages if necessary.

I am requesting PDF copies of Donegal Water Bills Calculation total pages at the end of each month's "Bills" sent from Wheeling Water for the following Book Dates:

- 1/26/24 - 2/26/24
- 2/26/24 - 3/26/24

I am also requesting PDF copies of Ohio County Bills for January and February the bills are usually.

- 1/2/24 - 2/1/24
- 2/2/24 - 3/1/24

DO YOU WANT COPIES? ☐ Yes, printed copies (default if none are checked)

☒ Yes, electronic copies preferred if available & IF NOT I REQUEST TO INSPECT

☐ No, in-person inspection of records preferred (may request copies later)

Do you want certified copies? ☐ Yes (may be subject to additional costs) ☐ No

RTKL requests may require payment or prepayment of fees. See the Official RTKL Fee Schedule for more details.

Please notify me if fees associated with this request will be more than ☐ \$100 (or) ☐ \$\_\_\_\_\_.

### ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: \_\_\_\_\_ Date Received: \_\_\_\_\_ Response Due (5 bus. days): \_\_\_\_\_

30-Day Ext.? ☐ Yes ☐ No (If Yes, Final Due Date: \_\_\_\_\_) Actual Response Date: \_\_\_\_\_

Request was: ☐ Granted ☐ Partially Granted & Denied ☐ Denied Cost to Requester: \$\_\_\_\_\_

☐ Appropriate third parties notified and given an opportunity to object to the release of requested records.

ZONE: 10 BOOK: 2701

REGULAR BILLING

CALCULATION: 3

BOOK DATES: 1/26/2024 - 2/26/2024

## ===== BOOK TOTALS =====

	NUMBER#	TOTAL ARREARS	TOTAL CURRENT	TOTAL BALANCE	ACTIVE ACCOUNT RECONCILIATION
ACTIVE ACCOUNTS:	314	25,580.24	50,709.00	76,289.24	NEW ACCOUNTS: 0
DISCONNECTED ACCOUNT	0	0.00	0.00	0.00	DISCONNECT--NO TRF: 0
FINALED ACCOUNTS:	16	6,188.80		6,188.80	DISCONNECT--TRANSFER: 0
INACTIVE ACCOUNTS:	544	0.00		0.00	
<b>**BOOK TOTALS**</b>	<b>874</b>	<b>31,769.04</b>	<b>50,709.00</b>	<b>82,478.04</b>	
<b>**CALCULATION SUMMARY**</b>		<b>TOTAL CHARGES:</b>	<b>50,709.00</b>		
		<b>DEPOSIT RETURNS:</b>	<b>0.00</b>		
		<b>TOTAL CURRENT:</b>	<b>50,709.00</b>		

## ===== SERVICE CATEGORY TOTALS =====

CATEGORY	NUMBER	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION
SWR SEWER	281	16,414.00	0.00	0.00	0.00	806.0000		806.0000
WTR WATER	310	34,295.00	0.00	0.00	0.00	1,551.0000		1,551.0000
<b>***TOTALS***</b>		<b>50,709.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			

## ===== REVENUE CODE TOTALS =====

R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
SERVICES:		
119-WATER W ALEX INDUSTRIAL	400-2234.00.08	16,405.00
120-WATER W ALEX RESIDENTIAL	400-2234.00.08	16,030.00
121-WATER W ALEX COMERCIAL	400-2234.00.08	1,860.00
220-SEWER W ALEX RES	400-2234.00.09	14,626.00
221-SEWER W ALEX COM	400-2234.00.09	1,443.00
222-SEWER W ALEX IND	400-2234.00.09	70.00
223-SEWER W ALEX FLAT	400-2234.00.09	275.00
<b>**R/C TOTALS**</b>		<b>50,709.00</b>

## ===== RATE TABLE TOTALS =====

CAT CODE	TBL DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
SWR 200	225 SEWER W ALEX RES	225	262	14,626.00	0.00	0.00	0.00	729.0000	
SWR 200	230 SEWER W ALEX COM	230	13	1,443.00	0.00	0.00	0.00	77.0000	
SWR 200	232 SEWER W ALEX IND	232	1	70.00	0.00	0.00	0.00		
SWR 200	235 SEWER W ALEX FLAT	235	5	275.00	0.00	0.00	0.00		
WTR 100	165 WATER W.ALEX RES	165	285	16,030.00	0.00	0.00	0.00	805.0000	
WTR 100	166 WATER W.ALEX COM	166	18	1,860.00	0.00	0.00	0.00	96.0000	
WTR 100	167 WATER - W ALEX - NC	167	3	0.00	0.00	0.00	0.00	5.0000	



OHIO COUNTY PSD  
PO BOX 216  
TRIADDELPHIA, WV 26059  
TEMP- RETURN SERVICE REQUESTED

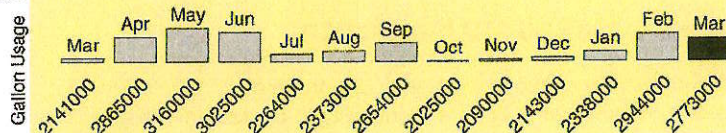


4086 1 AB 0.547  
DONEGAL TOWNSHIP 15 16  
PO BOX 310  
WEST ALEXANDER PA 15376-0310



ACCOUNT NUMBER	103900
SERVICE ADDRESS	WEST ALEXANDER
PREVIOUS BALANCE	\$0.00
CURRENT BILLING	\$4,048.58
AMOUNT DUE UPON RECEIPT	\$4,048.58
PAST DUE AFTER	03/25/2024
AMOUNT DUE AFTER PAST DUE DATE	\$4,453.44

### 13-Month History



### IMPORTANT MESSAGES

Business Hours: Monday - Friday 8:00 AM to 4:00 PM

READING DATE FROM: 01/31/2024  
READING DATE TO: 03/01/2024  
READING: ACTUAL

SERVICE TYPE	CURRENT	PREVIOUS	USAGE	AMOUNT
BALANCE FORWARD:				0.00
WATER	2773000	0	2773000	4,048.58

AMOUNT DUE



\$4,048.58

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

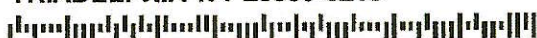
CUSTOMER NAME	DONEGAL TOWNSHIP
SERVICE ADDRESS	WEST ALEXANDER
AMOUNT DUE UPON RECEIPT	\$4,048.58
PAST DUE AFTER	03/25/2024
AMOUNT DUE AFTER PAST DUE DATE	\$4,453.44

ACCOUNT NUMBER	103900
AMOUNT ENCLOSED	
CHECK NUMBER	

☐ Please check box to update or change mailing address, phone number or email and indicate change or update on reverse side.



MAKE CHECKS PAYABLE TO:  
OHIO COUNTY PSD  
PO BOX 216  
TRIADDELPHIA WV 26059-0216





OHIO COUNTY PSD  
PO BOX 216  
TRIADDELPHIA, WV 26059  
TEMP- RETURN SERVICE REQUESTED

WAS

ACCOUNT NUMBER	103900
SERVICE ADDRESS	WEST ALEXANDER
PREVIOUS BALANCE	\$341.35
CURRENT BILLING	\$4,298.24
AMOUNT DUE UPON RECEIPT	\$4,639.59
PAST DUE AFTER	02/25/2024
AMOUNT DUE AFTER PAST DUE DATE	\$5,069.41



4090 1 AB 0.547  
DONEGAL TOWNSHIP 15 16  
PO BOX 310  
WEST ALEXANDER PA 15376-0310



**PAST DUE ACCOUNT**

IMPORTANT MESSAGES

Business Hours: Monday - Friday 8:00 AM to 4:00 PM

READING DATE FROM: 01/02/2024  
READING DATE TO: 01/31/2024  
READING: ACTUAL

SERVICE TYPE	CURRENT	PREVIOUS	USAGE	AMOUNT
BALANCE FORWARD:				3,754.83
PAYMENT CHECK				-3,413.48
WATER	2944000	0	2944000	4,298.24

**PAST DUE ACCOUNT**

**AMOUNT DUE**



**\$4,639.59** ✓

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

CUSTOMER NAME	DONEGAL TOWNSHIP
SERVICE ADDRESS	WEST ALEXANDER
AMOUNT DUE UPON RECEIPT	\$4,639.59
PAST DUE AFTER	02/25/2024
AMOUNT DUE AFTER PAST DUE DATE	\$5,069.41

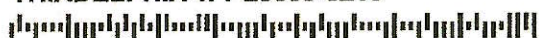
ACCOUNT NUMBER	103900
AMOUNT ENCLOSED	
CHECK NUMBER	

☐ Please check box to update or change mailing address, phone number or email and indicate change or update on reverse side.



MAKE CHECKS PAYABLE TO:

OHIO COUNTY PSD  
PO BOX 216  
TRIADDELPHIA WV 26059-0216





OHIO COUNTY PSD  
PO BOX 216  
TRIADELPHIA, WV 26059  
TEMP- RETURN SERVICE REQUESTED

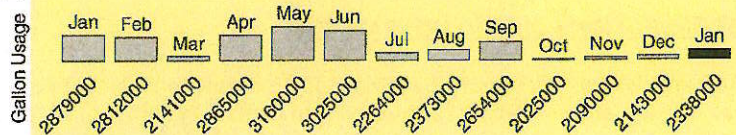
was

ACCOUNT NUMBER	103900
SERVICE ADDRESS	WEST ALEXANDER
PREVIOUS BALANCE	\$0.00
CURRENT BILLING	\$3,413.48
AMOUNT DUE UPON RECEIPT	\$3,413.48
PAST DUE AFTER	01/25/2024
AMOUNT DUE AFTER PAST DUE DATE	\$3,754.83

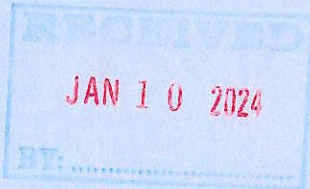
4102 1 AB 0.537  
DONEGAL TOWNSHIP 15 17  
PO BOX 310  
WEST ALEXANDER PA 15376-0310



### 13-Month History



### IMPORTANT MESSAGES



Business Hours: Monday - Friday 8:00 AM to 4:00 PM

READING DATE FROM: 12/04/2023  
READING DATE TO: 01/02/2024  
READING: ACTUAL

SERVICE TYPE	CURRENT	PREVIOUS	USAGE	AMOUNT
BALANCE FORWARD:				0.00
WATER	2338000	0	2338000	3,413.48

AMOUNT DUE



\$3,413.48

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

CUSTOMER NAME	DONEGAL TOWNSHIP
SERVICE ADDRESS	WEST ALEXANDER
AMOUNT DUE UPON RECEIPT	\$3,413.48
PAST DUE AFTER	01/25/2024
AMOUNT DUE AFTER PAST DUE DATE	\$3,754.83

ACCOUNT NUMBER	103900
AMOUNT ENCLOSED	
CHECK NUMBER	

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TRIADELPHIA WV 26059-0216

