

DONEGAL TOWNSHIP

Washington County, PA

Board of Supervisors Business Meeting

March 28, 2024 at 7:00 PM

Municipal Building – 34 N. Liberty Street West Alexander, PA 15376

AGENDA

1. CALL MEETING TO ORDER:

2. PRAYER:

3. PLEDGE OF ALLEGIANCE:

4. ANNOUNCEMENT OF RECORDING:

5. SUPERVISORS PRESENT ROLL CALL:

- a. Jim Bauer
- b. Randy Polan
- c. Edward Shingle

6. ANNOUNCEMENT OF EXECUTIVE SESSIONS:

a. Executive Sessions:

An Executive Session was held on February 22, 2024 from 8:00 pm to 11:20 pm for Personnel, Litigation and Grievance's

An Executive Session was held on February 27, 2024 from 4:00 pm to 5:30 pm for Grievance's

An Executive Session was held on March 6, 2024 from 4:00 pm to 5:10 pm for Personnel

An Executive Session was held on March 12, 2024 from 6:00 pm to 6:50 pm for Grievance's

An Executive Session was held on March 25, 2024 from 5:00 pm to 7:00 pm for Personnel

An Executive Session was held on March 26, 2024 from 11:00 am to 1:15 pm for Personnel and Contracts

An Executive Session was held on March 27, 2024 from 9:00 am to 12:00 pm for Personnel

7. MOTION TO ADOPT THE AGENDA GIVING THE CHAIRMAN THE PRIVILEGE TO ADJUST.

8. PUBLIC COMMENT: Comments on Agenda items only

9. APPROVAL OF MINUTES:

- a. Motion to approve the Minutes from the Business Meeting on February 22, 2024

10. FINANCIAL BUSINESS:

- a. Motion to approve the Township General Fund Bills.
- b. Motion to approve the Township Water & Sewer Fund Bills.
- c. Motion to approve the Township Liquid Fuels (State Fund) Bills.

11. DEPARTMENT REPORTS:

- a. Fire Report
- b. Police Report
- c. Code Enforcement Report

12. RIGHT TO KNOW REPORT:

- a. Number of Right to Know Request Received by the Township office from March 15, 2024 forward
 - 1 RTK Kathleen Miller
 - 2 RTK's Tammi Iams

13. OLD BUSINESS:

14. NEW BUSINESS:

- a. New Business
 - 1. Quote for architect designs from Harshman Group for the ADA Restrooms in the Gym for the Washington County Redevelopment Authority Block Grant
 - 2. Quote for an Electrical Upgrade to the Gym from Harshman Group
 - 3. Approve the PIRMA Insurance payment of \$33,151.50 due May 1, 2024
 - 4. Approve the Workers Compensation payment to Amtrust of \$7,123.00 due May 1, 2024
 - 5. Amend the date for the Water and Sewer Authority meeting from April 4, 2024 to April 25, 2024 at 6:00 pm.
 - 6. Approve advertising for Police Officer
 - 7. Approve the purchase of Cold Patch Material through Costars
 - 8. Amend Resolution 2023-5 Right to Know Records Review Policy section 2 Requests for Records item (a) to read: "The following process is set in place to ensure the integrity of the

Township's systems, safety of the public, and privacy of the requestor. The Requestor can only perform the in-person inspection."

9. Adjustment of the Road Crew Hours

10. Approve hiring part time office staff

11. Proposed McAdoo Sewage Pump Station

12. Reassignment of job duties for Richard Lough to include:

Meter Reader and Sewage Plant Maintenance

13. Approve new hourly rate for Richard Lough of \$17.50 per hour not to exceed 34 hours per week effective with the next pay period beginning March 31, 2024

15. DISCUSSION (ACTION) ITEMS:

- a. FYI - Resolution 2022-4 (Adopting Rules of Decorum for Public Meetings) this was passed at a Board of Supervisors Meeting March 10, 2022.

16. EXECUTIVE SESSION:

17. PUBLIC COMMENTS:

18. ADJOURNMENT OF MEETING: