

**Donegal Township Board of Supervisors  
Agenda Business Meeting  
February 22, 2024**

Donegal Municipal Building  
34 N. Liberty Street  
West Alexander, PA 15376

**Call Meeting to Order:**

**Prayer:**

**Pledge of Allegiance:**

**Announcement of Recording:**

**Announcement of Executive Sessions:**

An Executive Session was held January 24, 2024 from 7:55 pm to 10:20 pm for Grievances and Personnel.

An Executive Session was held January 30, 2024 from 11:00 am to 1:45 pm for Personnel, Contract and Grievances.

An Executive Session was held February 6, 2024 from 12:45 pm to 2:45 pm for Grievances and Contracts.

An Executive Session was held on February 7, 2024 from 9:00 am to 10:45 am for Personnel.

An Executive Session was held February 13, 2024 from 12:00 pm to 12:30 pm for Grievances.

**Supervisors Present Roll Call:**

Jim Bauer  
Randy Polan  
Edward Shingle

**Motion to adopt the agenda giving the chairman the privilege to adjust.**

**Public Comment:** COMMENTS ON AGENDA ITEMS ONLY

**APPROVAL OF MINUTES:**

Motion to approve the Minutes from the Business Meeting January 24, 2024

**FINANCIAL BUSINESS:**

1. Motion to approve the Township General Fund Bills as presented.
2. Motion to approve the Township Water & Sewer Fund Bills as presented.
3. Motion to approve the Township Liquid Fuels Bills as presented.

## **DEPARTMENT REPORTS:**

Police Report

Fire Report

## **SOLICITORS REPORT / RTK REPORT:**

## **OLD BUSINESS:**

1. Uniform Construction Code Services (UCC)
2. Police Contract with Independence Township.

## **NEW BUSINESS:**

1. Approve the January 30<sup>th</sup> transfer of \$100,000.00 from the Act 13 Fund to the General Fund.
2. Received the following quotes to have a CPA perform the 2023 DCED Township Audit:

a) Brian T Kelly CPA	\$8,750.00
b) Cypher & Cypher CPA	\$10,500.00
c) Palermo & Kissinger	\$13,200.00
3. COSTARS 2024-2025 Salt Bid (due March 15, 2024)
4. A.D.S. Co-Op – Motion needs made to participate with the Co-op on a joint bid for road oil and stone and the Township agrees to pay a portion of the advertisement costs.
5. Resolution #2024-1 Adopting Rules of Decorum for Public Meetings
6. Proposal from Harshman Group LLC for the completion of the Lead & Copper Water Service Line Inventory that needs to be completed by October 2024 total cost \$5,247.50 (some work has been started and invoiced)
7. RTK Officer
8. Changing the Department Supervisors
9. Approval for Clean-up Days on May 3<sup>rd</sup> (Friday) and May 4<sup>th</sup> (Saturday)
10. Approve the purchasing of Police Vests not to exceed the cost of \$7,000.00

11. Motion to approve advertising for a public hearing to form a Water and Sewer Authority. This will need advertised in the Observer Reporter and with the County Legal Journal.
12. Claysville Police Services Contract
13. Motion to approve having a meeting with Local 66 Union for the discussion of reducing the Public Works (Road Crew) hours.

**DISCUSSION/ACTION ITEMS:**

1. Purchase of 2A Modified Stone through the 2023 Washington County Joint Municipal Purchasing Program from Heidelberg Materials at a cost of \$29.63 per ton.
2. Purchase of 15" Corrugated Smooth Wall Pike through the 2023 Washington County Joint Municipal Purchasing Program from One Nation Distribution at a cost of 10.89
3. Approval for the purchase of two (2) grinder pumps from Trembold at a cost of \$7,400.00 (this invoice is included in the unpaid bills packet)
4. Heavy Haul Permit Applications from GAI Consultants for Columbia Gas Transmission for the following roads: Delshann Road, Old National Pike and Waynesburg Road.

**EXECUTIVE SESSION:**

**PUBLIC COMMENTS:**

**ADJOURNMENT OF MEETING:**

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