

DONEGAL TOWNSHIP
REORGANIZATIONAL MEETING
January 6, 2020

The 2020 Donegal Township Reorganizational meeting was called to order with a prayer and pledge of Allegiance at 6:05 p.m. at 34 North Liberty Street, West Alexander, PA 15376

Supervisors present were Edward Shingle, Richard Martin, Tammi Iams, Kathleen Croft and Richard Fidler.

Tammi Iams motioned to appoint Edward Shingle as temporary Chairman. Richard Fidler second the motion. Iams voted yes, Fidler voted yes, Martin voted yes, Croft voted yes, Shingle voted no. Motion carried.

Tammi Iams nominated Richard Fidler as Chairman. Richard Martin second the motion. Croft voted no, Fidler voted no, Shingle voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Martin nominated Tammi Iams for Vice Chairman. Richard Fidler second the motion. Croft voted no, Martin voted yes, Fidler voted yes, Shingle voted no and Iams voted yes. Motion carried.

Tammi Iams motioned to appoint Attorney Turturice Associates LLC as Township solicitor at a fee of \$125 per hour. Richard Martin second the motion. Croft voted no, Shingle voted no, Martin voted yes, Fidler voted yes and Iams voted yes. Motion carried.

Rick Fidler motioned to rescind the employment contracts. Tammi Iams second the motion. After discussion motion was withdrawn.

Tammi Iams motioned to have Chairman and Vice Chairman talk with police and try to work on contract and if not successful take legal action. Richard Fidler second the motion. Croft voted no, Shingle voted no, Martin voted yes, Fidler voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to hire Timothy Bergran, Esquire at \$125. per hour to negotiate contract with all employees and Supervisors Martin and Fidler. Richard Fidler second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Edward Shingle motioned to go into executive session. Kathy Croft second the motion. Fidler voted no, Martin voted no, Iams voted no, Croft voted yes and Shingle voted yes. Motion died.

Richard Fidler motioned to authorize solicitor to write an ordinance for the position of Township Manager. Tammi Iams second the motion. Fidler voted yes, Martin voted yes, Iams voted yes, Croft voted no and Shingle voted no. Motion carried.

Tammi Iams motioned to advertise for a Township Manager. Richard Martin second the motion. Croft voted no, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Ricard Fidler motioned to advertise for Secretary/Treasurer position. Tammi Iams second the motion. Fidler voted yes, Martin voted yes, Iams voted yes, Croft voted no and Shingle voted no. Motion carried.

Secretary/Treasurer Sharon Balach left the meeting.

The Board asked if anyone would take the minutes of the remaining meeting. Kathleen Gilmore took the minutes.

Edward Shingle motioned to appoint Tammi Iams as secretary/treasurer. Kathy Croft second the motion. Fidler voted no, Martin voted no, Iams voted no, Shingle voted yes and Croft voted yes. Motion died.

Richard Martin motioned to contact the temporary employment agency IC Staffing for a temporary secretary not to exceed \$20.00 per hour. All bonding and benefits will be provided by the agency. Richard Fidler second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried. Solicitor informed Board the bond needs to comply with Second Class Township Code.

Richard Fidler motioned to publicly advertise for Chief of Police position. Chief Yancosek welcome to apply. Richard Martin second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Edward Shingle motioned to appoint John Yancosek as Chief of Police. Kathy Croft second the motion. Croft voted yes, Shingle voted yes, Fidler voted no, Martin voted no and Iams voted no. Motion died.

John Yancosek asked the Board if he is still the Chief of Police. Solicitor informed him he will be the Chief of Police until he is replaced by the Board.

Richard Fidler motioned to retain Eric Graham as Fire Marshall. Tammi Iams second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Martin motioned to hire Mark Gordon as the Code Enforcement Officer at \$17 per hour and to work 5 hours per week. Tammi Iams second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to retain Municipal Consulting as the Building Code Officers at the current rate. Richard Fidler second the motion. Croft voted no, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to retain Widmer Engineering at the current contract rate. Richard Martin second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Fidler motioned to discontinue the position of Roadmaster currently held by Steve Schultz. Richard Martin second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to retain John Foris for the Water and Sewage Department at his current wages. Richard Martin second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to retain the current water and sewage employees Carl Shaner, Rich Lough and Kathleen Leech at a 3% cost of living increase. Richard Martin second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Earned Income Tax and the LST taxes to be collected by Keystone Collections. No action taken.

Letter of interest for the vacant auditor position was read from Linda Geric. Katherine Prescott presented a letter of interest at the December 30, 2019 meeting.

Kathy Croft motioned to appoint Katherine Prescott to fill the auditor vacancy. Edward Shingle second the motion. Croft voted yes, Shingle voted yes, Fidler voted no, Martin voted no and Iams voted no. Motion died.

Richard Martin motioned to appoint Linda Geric to the auditor vacancy. Richard Fidler second the motion. Croft voted no, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to have auditors set wages for Supervisors doing work for Township. Richard Fidler second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to set mileage rate for Supervisors and employees at \$.57.5 per mile. Richard Martin second the motion. Croft voted yes, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to retain current UCC Appeals Board of James Barr and Michael Curtis and to appoint John Pavella to fill the vacancy created by Wayne Moss's death. Richard Martin second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Edward Shingle motioned to retain JD Martin as the Vacancy Board. Kathy Croft second the motion. Croft voted yes, Shingle voted yes, Fidler voted no, Martin voted no and Iams voted no. Motion died.

Richard Martin motioned to appoint Amy Kraushaar as the Vacancy Board. Tammi Iams second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Fidler motioned to retain Zackary Prescott as Emergency Management coordinator. Richard Martin second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried. Mr. Prescott to let the Board know if he still wants the position.

Animal control to be handled by John Sheldon, the State Dog Warden. No action taken.

Richard Fidler motioned to appoint Tammi Iams as the Open Records Officer pending the selection of a Township secretary/treasurer. Richard Martin second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Fidler motioned to appoint Vice Chairman Tammi Iams as Supervisor responsible to oversee all employees, policies and procedures with respect to the operations of the Township Office and Water/Sewage Departments. Richard Martin second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Kathy Croft motioned to appoint Richard Fidler to be Supervisor to oversee the Police department. Edward Shingle second the motion. Croft voted yes, Shingle voted yes, Fidler voted no, Martin voted no and Iams voted no. Motion died.

Tammi Iams motioned to appoint Richard Martin as Supervisor to oversee the police department. Richard Fidler second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Martin motioned to appoint Richard Fidler as Supervisor to oversee the road department. Tammi Iams second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Fidler motioned to retain Community Bank and Wes Banco as Township depositories. Tammi Iams second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Fidler motioned to permit all Supervisors to attend the State Convention with the township paying expenses. Tammi Iams second the motion. Croft voted yes, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to have Richard Fidler as the Township voting delegate to the State Convention for 2020. Richard Martin second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

There was no motion to appoint a Supervisor to issue Floodplain approvals, heavy hauling agreements, road bonds and road occupancy permits. No action was taken.

Richard Fidler motioned to retain the current work weeks and payroll days. Tammi Iams second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Fidler motioned to have secretary office hours from 8 a.m. until 4 p.m. with the office being open to the public from 8:30 a.m. until 3:30 p.m. Richard Martin second the motion. Croft voted no, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to have three (3) Supervisors plus Treasurer sign Township checks. Richard Fidler second the motion. After discussion the motion was rescinded by Tammi Iams.

Tammi Iams motioned to have two (2) Supervisors and the Treasurer sign the Township checks. Richard Martin second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Martin motioned to hold regular Township monthly meetings on the Third (3rd) Thursday at 7 p.m. Richard Fidler second the motion. After discussion Richard Martin rescinded his motion.

Richard Martin Motioned to hold regular Township monthly meeting on the fourth (4th) Thursday of each month at 7 p.m. Richard Fidler second the motion. After discussion Richard Martin rescinded his motion.

Richard Martin motioned to hold the regular Township monthly meeting on the third (3rd) Monday of each month at 7 p.m. to be advertised as such once for the year and to have all meeting dates posted at the office and on the marquee. Richard Fidler second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted no. Motion carried.

Richard Martin motioned to table adopting the Rules of Conduct for the meetings. Richard Fidler second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to retain the current tax collector fee at 5% commission on monies collected. Richard Fidler second the motion. Croft voted no, Shingle voted yes, Fidler voted yes, Martin abstained (wife is tax collector) and Iams voted yes. Motion carried.

Kathy Croft motioned to retain all road and police employees with wage and employee policies as per contracts. Edward Shingle second the motion. Croft voted yes, Shingle voted yes, Fidler voted no, Martin voted no and Iams voted no. Motion died.

Tammi Iams motioned to retain all current road employees at pay rates according to current contract. Richard Fidler second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to retain all current police. Motion was rescinded.

Tammi Iams motioned to table police wages. Richard Martin second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Fidler motioned to continue current Holidays as New Years Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving, the day after Thanksgiving, Christmas Eve and Christmas Day. Tammi Iams second the motion. Croft voted no, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Fidler motioned to set Parks and Recreation monthly meeting for second (2nd) Tuesday of each month at 7 p.m. and to be advertised as such. Tammi Iams second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Donegal Township and Claysville Borough Multi Municipal Comprehensive Joint Planning Commission meeting is on the third (3rd) Monday of each quarter for 2019. No action was taken on this.

Richard Fidler motioned to have solicitor draft an ordinance to re-establish the Donegal Township Planning Commission. Tammi Iams second the motion. After discussion motion was rescinded.

Richard Fidler motioned to table this ordinance for a later date. Richard Martin second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Martin motioned to table the 2020 fee schedule with the current 2019 fee schedule remaining in effect until further action by the Board is taken. Richard Fidler second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to advertise for bids for stone and diesel fuel with bids being opened at the February monthly meeting. Richard Fidler second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Fidler will meet with road employees to figure scheduling for Township Clean Up Days.

Richard Fidler motioned to approve bills for payment. Treasurer had already signed these checks prior to leaving the meeting. Tammi Iams second the motion. Croft voted yes, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Kathy Croft motioned to accept the resignation letter from Patrolman Joseph Bradley with regret. Richard Fidler second the motion. Croft voted yes, Shingle voted yes, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Fidler motioned to discontinue the current electronic access codes for the Township building and issue new codes. Richard Martin second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Fidler motioned to get quotes for separating the office cameras and police cameras and to install a camera for parking lot and to obtain a new hard drive. Tammi Iams second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to turn cameras back on in the office once the new hard drive has arrived. Richard Martin second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Richard Fidler motioned to have solicitor develop a standard set of Office Procedures to be presented to the Board of Supervisors. Richard Martin second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

Tammi Iams motioned to have solicitor develop a Township Internet Use and Social Media Policy for the Board of Supervisors. Richard Martin second the motion. After discussion no vote was taken. Tammi Iams motioned to table the motion. Richard Martin second the motion. Croft yes, Shingle no, Fidler yes, Martin yes and Iams yes. Motion carried.

Tammi Iams motioned to remove third work station from the office per advice from the Township IT company, Camco and to destroy station and hard drive as it is no longer supported by Microsoft. Richard Martin second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.

David Ealy, JD Martin, David Wright, Frank Archambault and Jim Wilson all made public comments.

Richard Fidler motioned to adjourn at 10:23 p.m. Richard Martin second the motion. Croft voted no, Shingle voted no, Fidler voted yes, Martin voted yes and Iams voted yes. Motion carried.


Donegal Township Board of Supervisors
January 6, 2020