

Donegal Township Board of Supervisors
Regular Monthly Meeting Minutes
November 4, 2021
6:00 P.M.

The meeting of the Board of Supervisors of Donegal Township was called to order by Vice-Chairman, Tammi Iams at 6:03 p.m. The meeting was held at the West Alexander Fire Department. The meeting was held as a virtual meeting utilizing a Zoom Video Conferencing Application with residents attending by computer, cell phone or landline, and in person due to the Coronavirus pandemic.

Board members in attendance by Roll Call; Richard Fidler, Tammi Iams, Edward Shingle, Richard Martin, and Kathleen Croft. Also in attendance: Lane Turturice - Solicitor, Heather Wood - Assistant Secretary/Treasurer. The Pledge of Allegiance to the Flag was recited. Chairman Fidler announced the meeting was being recorded, and is also being recorded by the public.

PUBLIC COMMENT:

William Riggle - Wanted to give a run down what is happening right here in the Township as far as the road department goes, over the last few years. It starts out in the article in the Observer Reporter that Mrs. Croft is quoted saying "the people of Donegal knew what they were doing voting for and spoke overwhelmingly" I agree with that when in 2018 when Mr. Martin and Mr. Fidler won 2 seats on the Board, however the residents of the Township deserve to know how the actions of Mrs. Croft and her associate Mr. Shingle have impacted the Township. Over 7 years ago he was hired by the Board, consisting of Mr. Teagarden, Mr. Ealy, and Mr. Stout, over the next 3 years they moved the Township forward, they purchased needed equipment for the road department, doing much needed preventative maintenance; cleaning pipes, digging out soft spots in the road, tar and chipping every year, boom truck was hired to trim out trees we could not reach. All this ceased 4 years ago except for the tar and chipping in 2019 and 2020. I wonder why Mrs. Croft fought the Board about tarring and chipping in 2020. In 2019, 125,511 square yards were done for \$235,125.00 with Mrs. Croft and Mr. Shingle votes. In 2020, with Iams, Martin, and Fidler it cost us \$237,229 but 190,402 square yards were done. 51% more work with less than 1% increase, how could that be? With that 5 member Board many problems developed, mostly through the actions of Mrs. Croft and Mr. Shingle, the road department filed 15 grievances over the contract violations, including one over the hiring of a road master, the Union withdrew the grievance after the Board had an 8 am Monday morning meeting hired a 4th, at the time employee, even though Mrs. Croft and Mr. Shingle had repeatedly said that the road crew only needed 2 workers. It was interesting that the advertisement had been for a part time employee in the letter of interest due had not yet passed. Now the other 14 grievances, the Union/Road Department, won all of them. In 2015, the legal fees for Donegal were \$15,491.21 paid out of the Township General Fund. In 2016, the year the freedom group of citizens came

out in opposition to zoning the legal fees rose to \$34,404; a 222% increase. The legal fees have continued to increase every year since 2015 to 478% for fees of \$74068.00 in 2020. Due to the greatest part to Croft and Shingle and their lack of understanding of necessary and appropriate actions, especially in regards to contract law, these fees noted do not include court cost, cost of arbitrations, and settlements. Liability insurance 2017 again paid out of the General Fund cost Donegal Township \$31,380 up 22% from 2015. The proposed cost of 2020, if the coverage is not dropped by the company is \$105,000 an increase of 334%. This legal and liability cost should have and could have been avoided, these costs contributed to a financial situation that precluded the layoff of road crew workers in the winter season, the cost does not include the additional cost of over \$70,000 that is being paid to an employee for wrongdoing by Croft and Shingle. Now there will be an additional \$20,000 in expense because Mrs. Croft did not like the Right To Know affidavit she needed to sign for not disclosing the information about the Police Fundraisers, the other 3 supervisors, Iams, Fidler, and Martin had to spend a large part of 2 years trying to clean up this situation, created by Mrs. Croft and Mr. Shingle. Croft still states, "I am trying to do what's best for the people of Donegal Township" Really? Ed Shingle says he would like the record to reflect that he's not a tax payer of the Township and all those numbers he spat out, he ain't got a dang dime in it. Mr. Riggle said it all here in black and white. Mrs. Martin states he is an employee.

Croft asks if there was any more public comment. Shingle asks if there was anyone online, because Fanning said he was coming. Croft said yeah, Mr. Fanning said he was coming.

ADDITIONS TO THE AGENDA:

Mrs. Iams said this just came, we just got it, but this is an executive session item. Lane Turturice said you are going to have to schedule an executive session. A resident asked what she was saying. Croft says you guys are gonna have to speak up. Iams says someone has put an offer in for a piece of property that is Donegal's and he said we need to go to executive session to discuss that; it's from the email in October. Croft said I did but I don't. Mrs. Iams said she just put in an offer to purchase it. Mrs. Croft says I don't think it was for sale. Iams said I'm just telling you, she put an offer there. Croft says ok.

Croft made a motion to add to the agenda for next month, to bring back Scott Dorsey. Mr. Shingle asked if she needs a second. Mrs. Croft said yes, I don't know how we are doing it this month. Shingle replies that what I mean. Shingle asks if it is going to be on the agenda or not? Croft, can we add it to this agenda or how are we doing it this time? Iams stated not this time, it's the same things as last time. Shingle says no it's been pretty different every time so far.

Croft said and the one motion on the agenda is supposed to be a forensic audit. Shingle asks where is that. Croft says #12. Wood handed Iams an email from Shingle with his request, she read: advertise and or solicit for accounting firm to perform an audit; that is what his email says. Croft says ok.

Shingle says additions to the agenda that he like to add on to advertise that the audit will be done by a firm; there is a procedure for that and have to do it in a certain amount of time. Iams

asks won't that be satisfied by that in #12 in the advertise part. Shingle says you have to advertise and it has to be a separate advertisement that we are not going to use the elected auditors. Iams says so we need 2? Croft says yes, we need one that says Donegal Township has not to use their elected auditors and one to solicit for bids. Shingle says yeah one to solicit for quotes. Croft says we had this conversation last December.. Iams says so we are going to advertise for an audit. Croft says you also need to advertise saying you are not going to use the elected auditors. Darrin Iams asked that we can't put that all on one advertisement, to save money. Shingle says it is 2 different things. Mrs. Iams says she will seconded this motion, to me it's fine. Darrin says you are advertising to do an audit and then not have the auditors audit but have another company. Shingle says your advertising, soliciting proposals from a firm to do an audit and your also advertising to the public that you're not going to use the elected auditors. Mrs. Iams said she is fine with that. Resident asks why we can not put that on one. Shingle said you may be able to but it is 2 different things is what I am saying. Darrin says then my answer would be yes. Darrin says why waste \$75 if we don't have to waste it. Mrs. Martin asked if there is a reason that you don't want the elected auditors to do the audit. Shingle said no, if we have an audit done it's just redundant. Iams asked if it would be ok under the motion to advertise for an auditing firm to do the 2021 audit and not use the elected auditors. Mrs. Croft says I don't know, you will have to read the code. Shingle says yea the code. Turturice says you can advertise bid for that, the motion is actually fine. Mrs. Martin asks is not advertising auditor not going to charge a lot more than the \$1000 we pay per auditor now? Shingle says yeah. Martin asked didn't we pay \$17 in 2017. Shingle said in 2014. Martin asks I thought it was 2017 verse \$3,000, I don't understand your reasoning why you want to go that route. Shingle says one thing is they are professionals, he stated he talked to the auditors that were just elected and they are good with that. Iams stated she is ok with adding it onto the motion. Shingle says that is fine he just wants to make sure that we realize that it is 2 different things, so that we advertise it properly, because the code tells you how to do it. Lane says he will work with Heather so she knows what that is. Croft says it is just putting it on the agenda, correct. Iams says we are going to fix the one that is one there. Croft says then do we wanna look at doing a forensic one? Shingle says yeah, I would like to. Mrs. Fidler asked if we have enough money to do that? Croft said we are just adding it, we didn't say we are doing it yet. Single says we won't know until we get the proposals. Croft says the proposals. Iams asked so once we get the proposals in then we can make a decision? Shingle says yeah, I personally think a forensic audit would be good with the turnover we had and there were still problems from the last one that weren't fixed. Gilmore said that been since the 2018 audit that were never fixed, the books are still off. Croft says that is what he is talking about. Shingle says that is what I'm talking about. Gilmore says your profit and loss reports still isn't correct. Shingle says ok. Randy Polan asks the audit between the forensic audit is more intense and they dig deeper see more than the regular auditors that, like if someone asks, what's the difference, you can correct me, there seems to be they do a more thorough and they fiend areas that may other may not find correct? Croft says yes, when Palermo/Kissinger did it, they just did a spot check, they did not go indepth. Iams says I thing the last time we looked into a deeper audit, it was around \$30,000, to do that audit and then you pay the auditors to do the regular, you'd be better off to ask the auditors, the firm to add that because we are already going to pay, we paid almost \$12 just to the auditors to do that audit, your gonna have around \$30,000 for a forensic audit to dig in deep, I'm just letting

you know, if the auditors, so when the advertisements. Croft asks if she could speak up or hold on a second, oh ok now, now wait. Mr. Teagarden says you don't do a forensic audit unless you suspect malfeasance. Iams says correct. Teagarden says if you suspect someone stealing, that is what our Board was accused of. Polan says that is not the reason behind that. Teagarden says that is the reason for it. Polan says if it's clear back to 2018, do we still look at what they need to do. Iams says they can't go back they will look at 2021. Mrs. Martin asks if they wanting an auditing firm for the next 4 years or 6 years? Croft said you can't. Martin said if your reasoning is because we have inexperienced elected auditors then they are going to be inexperienced the 2nd year. Shingle said I didn't say that. Martin asked isn't that what he said. Lane said that will be an annual decision. Iams said it will be a decision by the sitting Board in January, but I think at that point, you have them, in my opinion, you ask the ones that coming in if they can do a forensic along side of it that way you get both done at the same time, you also need to make sure they will do the adjusting entries, not just give you a copy of what to do, have them do it, and close the books; I have no problem with having any of the audits done but are you still wanting to put a motion in for a forensic on top of the advertisement of the auditor or do just want it to say a forensic audit and to use next year, that is what I'm trying to figure out. Shingle yeah, I wanted a forensic audit, I think everyone needs to get on the same page for once. Iams says so with that motion put on there to perform the 2021 audit and a forensic audit, is it ok to change that? Shingle said I don't care, let's do it, you're just getting quotes at this point.

Wood asks Mr. Shingle that we are adding the advertisement of not using the elected auditors right in that motion? Iams says it is going to go on #12 once we. Shingle said yea. Martin asked what about the motion on the floor now. Iams states she will withdraw her 2nd, I don't think. Shingle said I didn't know anybody made a motion. Darrin said it never got finished.

ADOPTION OF AGENDA

Mrs. Iams made a motion to adopt the agenda as presented. Mr. Martin seconded the motion
Roll call of votes:

Mr. Shingle asked if we are going to have an executive session or not cause it ain't on here. Mrs. Martin asked how are you going to have an executive session when everything in here is being recorded. Eric Graham said audio is not being recorded. Darrin says in reality you can shut the speaker off if you want to, pull the camera for half an hour. Mrs. Shingle said he's saying it is possible. Iams said that he (Turturice), we can just call him. Shingle asks about public comment at the end.

Roll call of votes: 4 - YES 1 - NO - Shingle Motion carried

APPROVAL OF MINUTES

Mrs. Iams made a motion to approve the minutes from the Board of Supervisors Regular Monthly Meeting held on September 16, 2021 and the minutes from the Board of Supervisors Regular Monthly Meeting held on October 7, 2021, with amending to take out the October ones as Heather is still working on the 16th, so there will be amendments to those. Croft says then I don't know if we can approve them. Shingle says you are going to approve them before you

Mrs Iams made a motion to approve the Treasurer's Report dated August 1, 2021, through August 30, 2021 and September 1, 2021 through September 30, 2021, and October 1, 2021 through October 31, 2021. Mr. Fidler seconded the motion.

Croft says the Treasurer's report, no. Shingle says, I don't know which one of these is the Treasurer's report? Iams says the one that doesn't say unpaid bills, it will say income and expense, for general, water and sewage, and Act 13, the ones she emailed last week, its just the Treasurers' report not the bills. Shingle says ok.

Roll call of votes: 4 - YES 1 - NO - Croft Motion carried

Mrs. Iams made a motion to approve the bills as listed on the unpaid bill list dated October 31, 2021 with adding the Amtrust Workers Comp that Heather sent over in the amount of \$33,641' she emailed it cause it just came in. Croft asked if we have a packet of the unpaid bills. Wood stated that you have all of the unpaid bills except for the general because of all that was printed today I couldn't make them, so I will need those all back. Shingle says he has some questions but doesn't know which report it was on. Wood stated I do not have a second. Mr. Fidler seconded the motion. Shingle says Deans is one of the ones I had a question on; that is for the water. Wood said the dispensers. Shingle says yeah the dispensers that are in the building that no one is using. Wood says correct, I called about it, you cannot unless you want them to come pick up the dispensers, we have to pay for the dispensers, its been that way, the second one is actually at the road crew building, if you look on there, cause I asked why we are being charged for 2 and I asked Deans, I know that the road crew building doesn't get no deliveries, I can't tell you what is going on at the Township Building. Wood asked the Chief of Police if they have been getting deliveries? Chief replied 'no mam' there is no body there. Iams asked they are \$27 a piece, is that a year? Wood says we pay that every quarter. Iams says its \$27 a quarter and we are gonna still need them cause then they will charge a delivery. Croft says that its \$24. Wood said yeah, I do have Cintas, you haven't been seeing that bill, I put them on a hold and extended it 6 months so they wouldn't be charging and the 6 months is almost coming up. Shingle says the bills for the plumbing are for the gas line repair down there? Fidler says yeah. Shingle says its over the \$2500, I'm just wondering how that happened. Fidler said it was an emergency, hit the line, that line wasn't marked the other one ones, that was the one going to the house up there; it was put in with no wire, no locating wire or anything. Shingle asked who hit the wire? Ed Krausshar said he did. Fidler said Ed did when he dug it out to put our new line in. Croft asks we are paying the Engineer to make phone calls to local plumbing contractors? Wood stated you advertised and. Darrin said didn't you look at these ahead of time. Croft said no we don't get to look at these ahead of time and we did not receive them through email. Wood said that the Bruno Plumbing was for the Building. Shingle said for the camera I understand. Iams stated that there was no gas down at the road crew building and when Heather went to turn it on there ended up being a leak so when Columbia came out they had to shut everything off and had to get it fixed and that is why and I believe it was emailed. Shingle says no I didn't get to see any of these but the ones I did see, I was wondering why the NAPA bill was late, we had a meeting to pay the bills. Wood said it wasn't late. Shingle said look at the invoice, I look at a lot of them invoices, NAPA invoices, they bill at the end of the month and we had a meeting at the beginning of the month and apparently we were, we didn't pay it. Iams asked are you talking about the 9-30-21 where it was 1.5% of \$192.42. Wood telling Iams about the bill. Croft said

could someone speak up or Betty Shingle said I don't think they are looking at the same things. Iams asked if he, Ed was talking about the service charge. Shingle replied yeah. Iams asked if it was on there every month. Wood replied yeah. Shingle said Turturice bill is \$8300 we haven't had a chance to look at it so who knows. Iams said back to NAPA that is because we didn't pay the bills in September that is why. Croft says Mr. Turturice did we not pay you last month? Lane replied I thought you did but apparently that didn't get added to the bill list. Wood replied he didn't have a bill that wasn't included in the bills list. Croft said no he, we have a PDF with his bill in it. Iams stated that it was after. Wood stated the date of the meeting was the 4th, the bill was the 5th. Lane said then it didn't get included then. Shingle said I kinda remember we asked about some of the June and Croft said yeah we asked about some of them yeah. Shingle said from June and that, we asked at the meeting. Wood said the bill before this when Mr. Turturice that all that bill that wasn't paid. Iams said the one on the bill last month was 9-8-21 for \$1849.31. Croft said nope, what I am saying is we received a copy of the bill that was \$6K or whatever it was. Lane said I asked her about it cause I was surprised to when the check came it, apparently you guys didn't get it or it wasn't included on the add on. Croft said I thought it was. Lane said I thought it was too but that is ok, I didn't add any Croft interrupted saying late fees? Lane said I didn't. Iams says I call for the vote.

Roll call of votes: 4 - YES 1 - NO - Shingle

Motion carried

DEPARTMENTAL REPORTS

1. Code Enforcement -

Iams said they are all here if you'd like to see them. Croft said hold on we didn't get anything. Iams said she emailed them cause she didn't have time to copy them all Croft asked Shingle if he got an email for what. Shingle said he had no idea. Croft said I'm sorry I didn't receive them

Fidler read the code enforcement report. Shingle said I got minutes and agenda at 10:20 this morning, a question, I didn't open it so at 1:25 and electric bids at 1:26. Wood said we don't have them all, I asked for them and didn't receive an email back. Iams asked if I could email them and everybody can look at those.

2. Fire Department - Eric Graham read and in email

3. Fire Marshal - Eric had nothing

4. Office & Water - Iams spoke - Tammy and Lane attended meeting at Wheeling - Bruno came to the Building to check all the drainage there is a video, what he found was that you can't get through the drain outside of the office window but water is going through it, they dumped 10 gallons down it and it was good, they did go through, the cleanout outside right up from the window, in the asphalt dug it up unscrewed it that goes all the way through the building, the ceiling drains come down to it and it goes 75' to the back cistern; so all the drains and downspouts in the building go to the cistern on the back side of the building and they are all open. Ed said the drain outside the widow 10 gallon isn't enough, that I think that is where are problem is and its when it rains really really hard that drain isn't, did they find the end of it? Iams stated no, nobody can find any of it. Graham asked the camera guy couldn't find it? Croft says

couldn't get the camera in it. Eric asked if it was packed up? Wood said they think it goes down to a 2". Iams said its too small, his suggestion was to come in knock the walls out and get to it that way; all the drains and what doesn't make sense is that Richy told them that if it rains really hard there is no water that comes in, it can rain really easy and his drain in the back room is like a sprinkler, which makes no sense because it is open, there is no rhyme or reason for water. Shingle said it could be a vent problem. Iams stated that they did lift the window seals in the office and that they are all wet underneath, they are swollen, he did say that a lot of water is coming above the windows but again makes no sense to me but I'm telling you what he said. We did have a phone conference with PA Water that consisted of myself, Heather, John Foris and from PA Water was Jake Gentile (SW manager) and Dan Bickerton (head of business operations) they said there are 2 challenges with our system; 1 is we have a contract with Ohio and the 2nd one is that WV answers to a PSC and their different guidelines from the PA PUC'; he stated the 5-6 years ago when he met with previous boards the reason is that they couldn't take us over at that time was that Claysville did not have the capacity to give West Alex water, he said they are not interested in our system if it is the way it is but they are willing to look to see if there is enough capacity to give water; they needed was and John Foris sent to them, and he sent to Jake a map of our system, our usage, number of commercial users and any expansions, boosters, if anybody as tanks, which we don't and our peak flows; they are going to look at it and come back to us to tell us what they can or can't do. We had second round interviews on October 11, 2021. Shingle said we did? Iams said JD not here, I had some papers for him. Iams said we made a motion to do an interest bearing saving account and the bank need a different motion. Wood intervened and said that we just got an update, the minutes are fine and I emailed all and never got an answer. Iams said Eric you asked about the Knox boxes, I had Heather reach out and I have some information for you from Municipal Consulting but there is a problem with the Ordinance and she also had Mark Gordon look at it and there are some notes on here with what needs to be done with the Ordinance so I am going to suggest we talk about this and get this Ordinance updated to what you need. Wood said we may need to get Chief Yancosek involved. Iams said yes there is a section of the code that deals with the Chief so I want to give this to you and if you'd like to meet with the Board that would be great but it did get researched. Iams says the only other thing I have is for the water is that John Foris has let her know today that the DEP has called and they will be coming out to do an inspection of the system and these were the items from Sarah when we did the STP that they wanted us to fix before; she wants to know if we can do part of them. Shingle asked do we have that? Croft said no. Iams says it is Sarah's letter about the STP updates. Croft says put that is not the one from PennDOT I'm sorry I mean DEP. Iams says no. Croft said when was this letter. Iams says October 5th. Lane said it was emailed to everybody. Iams said this is the one where we rejected the STP because they had the wrong amounts in them. Croft said that was my question so I can go back and look. Lane said she thought we could get a better price. Iams said I had her explain each individual item, #1 is about stormwater and I had her explain that because I know Ed, you questioned the stormwater, what it is, is they are going to put a drain where the bulk water station is because what happens is people leave the bulk water station running and it goes down and infiltrates and it goes down to the lids down at the bottom, but it also creates a safety issue of ice in the winter so that part was to put in a trench drain from the bulk into an inlet box so that it goes down over the hill; that is one of the larger ones, item #2 is a fence, its a \$1900 fence and I'm hoping the road crew can put in a fence that would save some money to the Township, #3 is the concrete on the outfall it has to be corrected and she said if anything, that one has to be done first and its \$7500 she got 2 bids; 1 was over the bid limit and 1 was over, she said she could go around and do it by quotes and only quote and not bid, and #4 is a wooden deck. Iams asked Lane to talk to Sarah to see how to get these handled because the DEP is coming. Croft asked where are we at on Poplar? Wood stated that I updated Eric and we are right on schedule, the way those grants work is its a 2 year turn around and the County had just received those monies a

week or two about it when I talked to Mr. Graham about it, they don't anticipate starting work on the project until spring. Mrs. Iams said she did ask John about the fire hydrant and everyone got an email about the hydrant that was on Waynesburg Rd; John did say after closing looking at the hydrant that there was zero evidence that the hydrant was struck by a lawnmower or tractor of any kind, from the marks left on top of the hydrant he is led to believe that the hydrant was struck by a large vehicle possibly attempting to make room for a vehicle passing in the opposite direction and he would highly suggest to install a security boulders to protect the hydrant from this type of accident in the future; when asked how it was coming replacing the hydrant, Johns replied he ordered the parts and is able to fix it using the hydrant that was knocked over Iams stated that she gave everyone a packet of paper and it is all the guidelines for the ARPA money. Shingle asked if Foris have, there was water in that line when that hydrant got it right, does Foris have any way of knowing how it got shut off after it got knocked off . Ed Kraushaar said it has a break away coupler on it. Shingle says oh does it? Iams said the large packet I gave everyone, that is all about the ARPA money, there are several guidelines from the Federal and some notes from PSATS. Gilmore asked about the hydrant on N. Liberty.? Graham said it has been like that for several decades. Shingle said he told Bush about it. Eric said it still works; it should be upright. Croft said just go on the other side and push it back. Shingle said it was fixed once cause they had Buck Orum come out and fix it and then it was hit again, that boy that lives with Sailsbury hit it, that time. Graham said that been a long time. Shingle wanted to ask about Fanning. Lane said the agreement was approved, they requested a couple changes but it is nothing major. Croft said so don't we have to approve it again? Lane said I don't think you do, its just some language. Croft said yeah I know because he spoke with us on election day so I boned up on it cause he said he was coming, I read it.

5. Parks & Rec - nothing

6. Police Department - Chief Yancosek read

7. Road Department -Ed Kraushaar spoke- Working on the boom mower, boom mowing roads back, patch roads with cold patch

8. Solicitor - emailed to supervisors

Betty Shingle said she would like to make a comment, you said that parks and rec didn't have anything and Megan said she emailed them on Monday night, I'm just telling ya. Wood said I didn't see anything. Betty said I asked her that you know your supposed to do one. Wood replied the last email I got was on the 28th cause I asked her. Iams suggested to ask her to resend them. Wood said what usually happens is I get them the week before but with that Trunk or Treating I was hoping she could add that in so I asked her if she could do hers Monday but no it did not come. Betty said ok. Wood said maybe she didn't hit send sometimes that does happen. Betty said I don't know I just thought maybe no one ever told her she needed to do one. Wood said no I have been conversing with her and included things that needed to be done.

OLD BUSINESS

Mrs. Iams made a motion to reimburse Mr. Horvath in the amount of \$1099.80 for his building permit; not able to build; amend motion to deduct per Municipal Consulting retained fee of \$125.00 for plan review (\$974.80 to be reimbursed to Mr. Horvath). Mr. Fidler seconded the motion.

Croft asked what was he going to build? Wood said it was going to be a brand new home. Croft said ok so it wasn't like it was going to be a shed for \$125 it was something more in depth. Wood said no it was going to be a brand new home and unfortunately with this he probably with this he may be selling the land.

Roll call of votes: 5 - YES 0 - NO Motion carried

Mr. Fidler made a motion to advertise the draft Ordinance permitting use of Small Flow Treatment Facilities in the Township and to authorize the solicitor to do all things necessary to permit the Board of Supervisors to act on the same at its next regularly scheduled meeting. Mr. Martin seconded the motion

Shingle asked if we even got this. Croft said yeah they sent it like last month. Shingle said he doesn't have a problem advertising it but he would like to have a copy of it. Lane said it was emailed to you. Shingle said I want a hard copy. I don't recall seeing the email but.

Roll call of votes: 5 - YES 0 - NO Motion carried

NEW BUSINESS

1. Remove AFLAC from all employees.

Fidler said can't do that, its in the Bargaining Unit. Shingle said it is not in the contract. Iams said it is. Larry Cardello (Union Rep) said it is. Darrin said you tried to remove it before and couldn't. Lane said no one made the motion so no reason to discuss it. Shingle said I will make the motion. Croft said I will second it so we can discuss it. Iams said I know when I talked to Larry, I called him to ask and the contract reads that we will give them an accident and disability and our coverage through the Township through PSATS only offers disability, the AFLAC that the gentlemen have specifically has says disability on the policy, AFLAC sent us that policy a while ago so it is part of the contract, I would suggest when the contract gets renegotiated then, Larry is here. Larry said Mrs. Iams is correct its accidental, death, and disability insurance to be provided by the Township.

Roll call of votes:

Ed said what are we voting on. Croft said removing it. Shingle replied they just said its on the contract and we can't remove it. Croft said I was gonna say we just rescind the motion. Shingle says before we do that, none of the other insurances cover that part, is that what you are telling me? Iams says correct. Shingle says cause they got gold star insurance. Larry said I don't know what your specific policies are I am telling you that the CBA requires, if you have another insurance that covers it then you wouldn't be in violation of the agreement. Iams said I can have Heather reach out to UPMC and different one to see if its covered. Doug Teagardner says, some background, this discussion has been going on for 10 years, maybe 15 years and the answer has always been, they would be willing to give it up but you would have to give them something in exchange, that is where you are at, even if it's not in the contract, it is past practice as its always been provided.

2. Reimburse Megan Shingle

Mrs. Iams made a motion to reimburse Megan Shingle in the amount of \$66.66 for prizes she purchased for a fundraiser that Parks-n-Rec held at Chuck and Jim's country store. Mrs. Croft seconded the motion

Roll call of votes: 4 - YES 0 - NO 1 - ABSTAIN - Shingle Motion carried

3. MMO Payments

Mrs. Iams motion to approve MMO payments for Non-Uniform Pension Plan in the amount of \$8,115.00 for 2021 and \$5,795.00 for 2022. Mr. Fidler seconded the motion.

Shingle questioned why it is lower next year? Iams said it goes off the payroll I believe. Wood stated there were a lot of inconsistencies in prior years that were never fixed, I sent you guys an email. Croft said you just said there were inconsistencies but never explained what the inconsistencies were, so I kinda have the same question because it is based on the estimated pay rate correct from 2021? Wood said kinda that is 1 factor, we have people that shouldn't be on it at all; there are emails that go back to 2018. Chief Yancoesk said are you talking about the state plan, I don't know a lot about it but it is based on the solvency of the plan and if your talking about the MMO it changes based on the projected cost of the plan are at the time of the audit so it natural to fluctuate. Wood stated correct and we are actually over funded on the Uniform. Croft said yes, we know that it has been over funded for years, but we are talking about Non-Uniform. Wood said correct, you got the paperwork, I couldn't bring it because of the confidentiality issues in there. Croft said the estimate was based on the payments but because we didn't have a Secretary/Treasurer that artificially lowered correct? Wood stated you have always had a Secretary/Treasurer on that plan if you look at it. Croft says no, no theres in the formula it says estimated salary? Iams says oh she means Judy. Wood stated that isn't how you do it, take the salary thing out, it actually goes on the payroll of whose on that plan but they are also taking figures, as you know who is on the plan cause I emailed you the sheets, so you know everybody that I showed you, there are wanting to input those figures out of the payroll and they shouldn't be, that is why you are coming down this year. Croft said I still don't what I am saying is though when it says so we can make our estimated payments next year based on 2022 what we are going to have when we have Secretary/Treasurer that will be getting a salary that estimate is going to be too low. Iams said we probably have more money in there so it is probably good that they are coming, they just emailed today that they are coming to audit. Wood said yes, for the past 4 years. Iams said yes they do one every 4 years, and I would say that is a good thing and I know Heather worked with PMRS doing this amount so that is why and it is less based on that information based on what they told her to look up. Wood stated the calculations were not always done right internally and I am asking on the motion to have 2 because 2021 didn't get paid. Iams said the paperwork got done but the payment never did. Croft said last years didn't get mailed in? Wood said correct. Iams says yea the \$8K one. Shingle said that is this years, 2021. Iams says you do a year ahead. Wood stated correct, so you are already a year late paying the \$8K invoice and your due now to pay the \$5700K. Croft said the audit didn't pick that up? Iams said there is no audit. Wood stated you only get audited every 3

years. Croft said no the Township audit. Gilmore says we don't audit the Pension Plans. Croft said but you would audit the money coming out of the General Fund correct? Gilmore says correct. Croft said wouldn't that money coming out of the general fund go to the Pension Plan? Iams said they actually wouldn't had that because audit was done when? Croft says but they did it the year before correct and that one was ok? Wood stated it was high and I sent you that. Croft said you sent and said there inconsistencies and things were wrong but never explained what was wrong. Wood says I'm explaining it, the people on the plan. Iams says no payment was made to PMRS in 2019 because Sharon paid 2 in one year, she paid two (2) \$12K bills in 1 year so we skipped a year and then we came to this year, I don't know how it happened. Darrin said she paid the same bill twice? Iams stated no. Gilmore said she paid it way early. Iams says she didn't know. Croft says so we are still \$8 behind from last year. Wood said yes, that the \$8 K bill and the one I just generated, with talking with PMRS and getting all this stuff corrected is \$5795.

Roll call of votes:

Croft said I don't think I have enough information so I'm just gonna vote no. Shingle said he is thoroughly confused. Iams says pension is difficult so glad they are coming into audit. Shingle said lets wait till after the audit. Iams said its due though. Wood says its past due. Shingle says apparently we can be a year behind and nobody cares, nobody picked up on the fact that we were a year behind. Wood stated no, did, they know.

Roll call of votes: 3 - YES 2 - NO - Croft - Shingle Motion carried

4. Hire Secretary/Treasurer

Mrs. Iams made a motion to hire Heather Wood at a rate of \$19.00 per hour as the Secretary/Treasurer per the contract of the Local 66 and to make the chairman of the board, or the vice chairman or the solicitor the confidential person according to the PA Labor Law. Mr. Fidler seconded the motion.

Shingle asked if this was an attempt to make that a union position? Iams said nope. Shingle said so she's leaving the union? Iams said no, I said according to the union contract. Croft says so would, the question is the Second- Class Township code calls for a Secretary/Treasurer to be appointed correct? Iams says correct. Croft says and that appointment sits at the pleasure of the Board correct? Iams says correct. Croft says and this would circumvent that correct? Iams says this would clear out some grievances hopefully and keep us out of arbitration. Shingle says and also set a past practice. Iams says it is already in the contract, page 6. Fidler says already set a past practice because we had a Secretary/Treasurer that was in the Union for 10 years. Mr. Martin said that right. Eric Graham started speaking and Croft says this is the first I am hearing about it so. Graham asks how can someone in the Union serve at the pleasure of the Board, how do those things go together. Betty Shingle says clearly they don't and I am just going to recall not so long ago many of you sitting here were saying lame duck, lame duck, there just messing up everything, I believe we are there, 1 sitting person is going to remain. Iams says what you don't know is that there are many grievances that are going to arbitration which if we, if this Board allows them to go, we are binding the new Board to an arbitration. Betty says some battles need to be fought. Croft says so if you, so its either bind them to an arbitration or bind them to an employee. Iams says the new Board can do what they want to do. Betty says no, you

tying their hands looks to me like a violation, sounds to me like a violation. Doug Teagarden says thank the police contract. Randy Polan asks if the old Board votes on that and then the new Board comes in and they want to undo that for whatever reason... Betty interrupts and says I believe that would be an issue. Polan continues, would that be called past practice then so you're locked in cause I am hearing the phrase past practices as a phrase you really can't do anything you have to do what that is so are you locked in in past practices if that is if your voted in now, they won't be able to do anything. Iams says I don't have an answer to that and I know we need a Secretary/Treasurer and everybody's complaining we don't have one. Graham asks Lane how does that work with the union and the second-class code. Lane asked him to say again. Graham asked how does that work if you have a union employee and the second-class Township code. Lane said you just follow the contract. Darrin asked if there are any other Townships do this. Iams and Lane says yes. Graham says so it circumvents the code. Lane says no. Graham says I shouldn't say circumvent I should say supersedes. Lane says technically the Township has already agreed to keep that and make that position when they approved the contract with that position in it. Darrin says yeah cause Kathy was in it. Tammy Martin says but Kathy Gilmore was in the Union as the confidential Secretary/Treasurer for 10 years. Betty says that was years ago too we are today. Martin says it doesn't matter, past practice. Shingle asks the same Union, 66, Kathy? Iams stated yes. Gilmore said yes. Martin said you guys should know that cause you all wanted the paperwork on that around the... Iams says if you go back and look at all the contracts, the negotiations started in 1999, ended at the end of 1999 and the provision for the Secretary/Treasurer is still in the contract the way it was back in 1999 and there were 5 members that started that and one was Mrs. Gilmore as the Secretary/Treasurer at that time. Darrin says so this isn't new. Iams says no this isn't new its been since 1999. Darrin asks then your just voting on her wages and if shes going to be doing it so that means theres no discussion on whether or not she can be in the Union. Iams says the contract says we set the wage and we set the job description. Jim Wilson asked what about January if there is a new Board, can they decide if they want their own person to be Secretary/Treasurer. Betty says that is why they are doing this, clearly why they are doing this, it is deceitful and evil and you can put that in your notes and somebody can give a big speech that next time. Martin said I for 1 think your doing a wonderful job. Wood said your biased. Mrs Fidler agreed doing a great job, another woman agreed. Iams said you are doing a great job. Shingle said it not about who's doing a good job and who aint its about if your allowed to do it. Mr. Martin asked if we we voting. Mr. Shingle said you can't.

Roll call of votes: 3 - YES 1 - NO - Shingle 1 - ABSTAIN - Croft Motion carried
Croft says abstained for litigation. Croft says technically if you look back in the minutes from last meeting Tammi Iams and I think 1 other, Mr. Martin abstained for the same reason.

5. Extension Request for Wilhelm Culvert Project

Mrs. Iams made a motion to authorize the Office to request by Memo per the Washington County Conservation District an extension until May 31, 2022 for the Wilhelm Culvert Project, due to guidelines that were not in place or part of the GP-11 when we applied for the grant that are subject to Adoption tentatively in December of 2022, also for possible unforeseen weather

conditions that would hinder ability to be completed by December 31, 2021. Mr. Fidler seconded the motion.

Iams said Heather does have it typed up here and asked if it came from Rich Rush. Wood replied I actually typed it up, had to change some Township information and it came directly from the Conservation District. Iams said it will need signed if we pass the motion. Wood stated if we don't request the extension and we don't have the project completed by the December 31, 2021 deadline, the grant money will be gone, cause we are under contract, this is just an addendum to the contract that you already had in place.

Roll call of votes: 5 - YES 0 - NO Motion carried

Shingle asked what do we do if they don't grant the request. Wood stated he felt very comfortable saying they would because they are very aware with the situations and why things got behind, cause if you recall the DEP got involved and changed everything, especially pertaining to the GP-11, there has now been numerous addendums added in the way they want procedures followed that Harshman never had to do before, the GP-11 guidelines won't technically won't even be adopted into the state until the end of the year but they are enforcing them now. Shingle mentions the tons of money spent on the culvert. Shingle asks how they can enforce something that they haven't yet adopted. Wood stated because it's all the projects that are not in yet and they are asking that all the forms be the way they are going to be adopted. Shingle says they can ask. Wood stated they all know they are going to pass, DEP has their hands in it, came down from them to the County level. Shingle says it don't matter if it aint on the books now, its like the Chief can't stop somebody going 45 and say next week we are lower it to 25. Wood agreed and said he is just looking out for our best interest

6. Township Garage - Electrical Project

Mrs. Iams made a motion to award Graham Boys LLC aka Grahams Construction for the Electrical Service Project that was advertised and bid opening held on November 4, 2021 at 1pm per Harchman's recommendations and comments. Iams added to her motion to pay out of general and to be refunded from the LSA Mr. Fidler seconded the motion

Shingle says that \$35700 and we already dug the ditch and put the conduit in. Fidler says we haven't dug it, we already have the conduit. Shingle asks if there is a start date and end date in there? Wood said the second highest could start tomorrow. Shingle says it should be in the contract, in the bid docs. Wood stated it maybe the reason didn't know was we did this at 1pm today and he took them back to his office to look them over to see if there was any inconsistencies. Shingle said which we brought up last time that there wouldn't be enough time. Wood stated reviewed at his office and then emailed back to me, I will have to pick up the originals later. Wilson asks just to run a wire. Fidler says no to wire the garage. Wood stated and they have to go all the way up the utility pole and includes the meter socket set, utility box, hooking up 3 garage doors. Iams said I don't see a start date. Wood said I can get ahold of them and get that. Shingle asked where are you paying that out of? Wood stated that was the grant, do you remember the one where we had to install the pole. Shingle stated the LSA money? Wood said correct and we paid the \$4K to the electric company and then we went and got that reimbursed.

Roll call of votes: 4 - YES 1 - NO - Shingle Motion carried

7. Building Repairs

Mr. Fidler made a motion to advance Building repairs to Harshman Engineering, and to provide the televising of all lines at the building performed by Bruno Plumbing and Heating, the roof quote and the mold inspection report. Mrs. Iams seconded the motion.

Croft asked what building repairs? Iams said you got mold report, a roof estimate, you got Baker's Waterproofing for the mold that is in the building. Croft says but we direct Harshman what to do, they don't take it all stir it in the pot and decide what they are doing. Iams said they have a building code guy and an engineer that can look at all the recommendations and write up because we have to bid this. Croft asks how do we bid it when we really don't know what's wrong, I mean Claysville just went through this. Iams said you have a mold report that tells you what's wrong, you have Tennis roofing that tells you what's wrong with the roof, Baker Waterproofing came in and gave you another quote, and we just had Bruno come in and look at the drains, the problem is we have mold throughout the building that needs repaired. Croft and Shingle both say not throughout. Iams says oh ok. Shingle said the only place they found mold was under the gym. Croft said yeah Baker didn't say he found mold throughout the whole building. Baker also said they only wanted to do the mold in the gym. Shingle said under the gym and that is the only place anyone found any mold. Iams said maybe you should go look at the wall then that I just looked at. Gilmore said in that mold report that breaks down Iams said yeah I know. Lane said if this is based on that report you want to make sure all your bidders have that report. Gilmore asks is it going to be worth putting in all that money into that project. Iams says my suggestion is that we look into a double wide type office trailer and moving down to the garage and move the police too and this building can be repaired as needed, it has some major issues, the wall in the meeting room is now cracked as well. Darrin says and you don't know how long its going to take to fix it. Croft said its been cracked. Iams says no, I asked Richey and he says it hasn't been and now you can go down now and take the door that you go into the meeting room and I can move the wall. Gilmore that just it you're gonna sink all that money into it and something else is gonna come up, this building is a money pit. Iams says I think they need to look at it and see what we need and see where we are at. Ed Kraushaar asked does anyone know how much money has been put into this building to this point? Darrin says that is what they are trying to figure out. Ed says no to this point how much money has it cost the taxpayers before this repair. Darrin says I don't know. Iams says I don't know, it was before me. Iams said I think we owe it to the residents to get a cost of what it would be to fix this building and then once we have that can make a decision, right now we are all guessing because we haven't put all the pieces together to figure out what is going on and have it checked, you can't put people into a building that has mold in it, I don't care where its at in the building you just can't. Ed said you had a number up there. Iams says yeah, Baker came back with \$50K, Air tech was \$12 just to rip everything out and clean the air, but they won't repair, and Tennis the cheapest to fix the roof at \$2-3 K; places on the roof that is lifting, but that was the quotes we had so far, right now there is no one to rebuild if we tear out the stuff that the other problem we have, you have to have rebuild the walls if they tear out. Riggle said you have to get the drain fixed that's outside what's the point in trying to do anything. Iams said we need someone to find that drain cause no one can find it. Darrin says really if you are over \$75K you are better buying one of those things and putting it down there cause then you have all new. Fidler said the school got rid of it for a reason. Gilmore agreed. Darrin says but you really need to figure out where you are at first. Iams said yes we do, we are sitting here guessing, waiting for Bruno, all the pipes are good, all the drains lead to the cistern in the back and that cistern is only like half way full; Richey says its never over flowed. Shingle says Richey knows a lot all of a sudden, Croft said I noticed.

Roll call of votes: 3 - YES 2 - NO - Croft - Shingle

Motion carried

10. Advertise for Solicitor, Engineer, Building Code/Permitting Firm

Mrs. Iams made a motion to advertise for Township solicitor, engineer, building code official, and code enforcement. Mr. Martin seconded the motion.

Shingle said I would suggest just collect, compiling the information for the new Board. Iams says yea that is what she will do. Wood said yea I am just going off of his email.

Roll call of votes: 5 - YES 0 - NO Motion carried

11. Advertise in the zip recruiter and/or indeed for the Township Secretary/Treasurer position.

Mrs. Croft made the motion to advertise in the zip recruiter and/or indeed for the Township Secretary/Treasurer position. Mr. Shingle seconded the motion.

Lane said my opinion would be the motion is out of order because you hired someone at this meeting. Croft said this would be for the new Board correct? Lane says no, your not a member of the new Board. Croft said but we are advertising for the other one for them also correct. Lane said for what other one. Croft replied for the Township solicitor, engineer, building code. Lane said if you want to do that that's fine but you just hired for a Secretary/Treasurer tonight, that position is not even open. Shingle said neither is solicitor cause your sitting here. Lane replied that is different because I am not an employee , I'm a contractor, I'm just saying, Larry (union rep) might agree with me, you might be going down the wrong path. Shingle says oh theres already a Union problem, is that what your telling me? Betty Shingle says grievance coming. Lane says no I'm just saying you hired somebody tonight. Croft says that does bring up a point though, we never really appointed somebody to be the confidential person. Lane said it was part of the motion. Croft asks who? Shingle says there was a choice of 3. Wood read the motion; chairman, vice or...Croft interrupts asking if you guys gonna draw straws? Betty says eenie, meenie, miny, moe. Darin says they don't know who that person is going to be so they are not binding it to 1 person. Shingle and Croft says we are talking right now. Iams said I said Chair, vice chair, or solicitor, cause there is not much. Croft says so your saying its all 3 of you are. Iams said I said or. Iams said the only thing confidential in this matter is anything dealing with the Union and at this point there is not much because we are not negotiating a contract. Darin says that is when the confidentiality comes into play.

Roll call of votes: 2 - YES 3 - NO - Croft- Iams - Fidler Motion failed

While roll call Shingle whispers its gonna pass, Croft says I'll vote no. Croft whispers (...can't hear) it not gonna matter

12. Advertise and or solicit for an accounting firm to perform an audit.

Mrs. Iams made a motion to advertise for an accounting firm to perform the 2021 audit and the forensic audit.

Lane asked if he can make a suggestion; correct me if I am wrong but the Board idea for next year is to advertise to have an accounting firm do the audit in lue of the elected auditors, am I correct? Shingle said yes, 1 of the intents. Lane said if you do that add to the motion, in lue of the elected auditors performing the audit, so that it is clear that is your intentions and Heather can advertise it as such; You're well within that time limit, you have to do it 30 days before the organization meeting. Iams read motion as to advertise for an accounting firm to perform the annual audit of the Township in lue of the elected auditors and to perform a forensic audit. Lane said my suggestion would be whatever your specs are that you separate that out or you are gonna 1 big lump some for annual audit and forensic audit. Shingle says that is what I said it is 2 different things. Croft said that is what Eddie said in the beginning. Iams says that is why I put the and in there. Shingle said I said that. Croft says yeah you said that at 6 o'clock yes you did. Mr. Fidler seconded the motion

Roll call of votes: 5 - YES 0 - NO Motion carried

13. Public Announcement - No Action Item

The West Alexander Legion will be having a veterans service at 11:00 am on November 11, 2021 at the gazebo. In case of inclement weather it will be held at the legion with a lunch to follow

14. Subdivision

Mrs. Iams made a motion to approve the H.L. Smith Subdivision; Mr. Smith is only dividing lots as there are existing homes on both parcels, plans and application have been submitted to the Board. Mr. Fidler seconded the motion.

Iams says this is the one he brought to us a while ago, this is the house next to the church. Croft said the Montgomery Mansion. Fidler said the old carriage house. Iams said they are just dividing that one lot, so if he goes to sell each house is its own and not all in one. Mrs. Martin asked wasn't that approved a couple years ago. Croft said no he came and talked to us about it but he didn't actually do anything about it. Iams said he came and talked about it cause he wasn't sure if he needed a subdivision and now he is coming back to do it. Shingle asked is he just making 2 lots. Wood says yes cause if you look at the very front one that house is the house but part of his porch and all of his garage is on the other one, so he worried for later on, he is preparing. Shingle asked so what am I looking at A and B; so these...Wood showed Shingle the drawing lines from old to new. Croft asked how big are the lots? Wood said they say up in the left hand corner. Croft asked if we can do one that small according to the SALDO? Wood said I don't think there is nothing for dividing in the SALDO. Croft says I thought there was an issue, this is a question for Jerry Zwericker. Wood stated that I ran this one by Peter and he didn't see an issue with it. Shingle says this is the 1st time its been officially brought to us? Wood said correct. Shingle said put it off till next month. Croft said yeah cause we can't approve. Wood says he knows it takes 2 months. Croft said then it wouldn't be a motion, just brought to our

attention. Iams says I will rescind my motion. Fidler said yea. Iams said then we can review this.

15. Citizens Library Donation

Mrs. Croft made a motion to approve the 2021 appropriation requested by Citizens Library in the amount of \$250.00 Mr. Shingle seconded the motion.

Mr. Martin wanted to cut it down to \$100.00. Shingle said Kathy beat you. Croft said I wanted to make it more but I figured we couldn't change the agenda.

Roll call of votes: 5 - YES 0 - NO Motion carried

16. Budget Workshop

Mrs. Iams made a motion to hold a budget workshop on November 12, 2021 at 7 pm, on November 19, 2021 at 1 pm, and December 3, 2021 at 7 pm for the planning of the 2022 Budget. Mr. Fidler seconded the motion.

Iams said I think we should have 3 dates in the advertisement of the planning of the budget and stated that Mrs. Croft you are correct because we can have voting and we do have to have a quorum and I'm glad the last one we didn't have a quorum here, it wouldn't be a Sunshine violation. Croft said and we need to keep minutes and have an agenda. Iams said correct, we will have to post it. Betty said I think the solicitor actually told us that in a previous meeting when we are setting it up, he said that, he did. Croft said he did. Iams says I think we should put 3 dates into the advertisement that way if we don't need one we can cancel it, asked if anybody had some dates. Shingle said Heather I would like a copy of these bills that you have here that I never got to see. Croft said we got an email just now. Wood stated they are in there. Shingle says well that useful. Croft replied yeah I know.

Graham stated all Wednesdays are out, fire department uses. Croft says keep in mind the 24th is day before Thanksgiving. Shingle says the 23rd at 1pm, he don't get back. Croft says but I can't be here either. Shingle said I won't be here. Mrs. Fidler asked about Mondays. Wood stated Monday nights are very bad for me. Betty says someone says Mondays didn't work for them. Iams says the 12th, 19th, and 3rd. Iams stated know one else is throwing dates out up here. Betty asked does it have to be in November or can you cause I don't know. Iams says we need so many days to advertise, we need 20 days. Martin said the 15th at 1pm. Betty said I thought the days one that no one wants. Croft said I don't know if that is enough time to adjust the budget between the 15th and the 19th is not a lot of time. Wood reminded them of the email I sent them all of all going on with the 2 audits. Wood stated but I will get it done, it needs done. Iams asked about the 22nd. Wood said just do it I'll get it done. Shingle replied I bet you will at time and a half.

Roll call of votes: 4 - YES 1 - NO - Shingle Motion carried

17. Police back at their office

Mr. Shingle made a motion to move the Police Department back to their office at 34 N. Liberty St. West Alexander, PA 15376. Mrs. Croft seconded the motion.

Fidler said I didn't know they ever left completely. Fidler said not until we get the building straightened out. Shingle said there is no mold over there anyways. Croft said the guy I called said there is no mold on that side, AirCo said that. Iams said you walk through meeting room halls ways. Mrs. Martin said it doesn't matter where all it is, its in the Building the air. Shingle said let them work in the dark in the closet.

18. Adjourn

Mr. Martin made a motion to adjourn. Mrs. Iams seconded the motion.

Roll call of votes: 5 - YES 0 - NO

Motion carried

Adjourned at 8:18 pm