

**Donegal Township**  
**Thursday, May 9, 2019**  
**\*\*\* Draft Special Meeting Minutes**

Donegal Township Municipal Building – Meeting Room  
24 N. Liberty Street  
West Alexander, PA 15376

Supervisor Ed Shingle called the special meeting to order at 7:03 PM, followed by the Pledge of Allegiance and an announcement that the meeting was being recorded.

**Roll call:**

Present were Supervisors Edward Shingle Jr., Tom Greaves, Kathleen Croft, Secretary Sharon Balach and Solicitor John Hofrichter. Supervisors Tammi Iams and Douglas Teagarden were absent.

1. **PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY**

None

2. **NEW BUSINESS**

- A. CW Automation change order: Mrs. Croft made a motion to approve order #1 for \$650. Mr. Shingle seconded the motion.  
*Roll call of votes: 3 YES 0 NO Motion carried.*  
Mrs. Croft made a motion to approve order #2 for \$2,495. Mr. Shingle seconded the motion.  
*Roll call of votes: 3 YES 0 NO Motion carried.*
- B. Advertise bid for 60,000 gallons of oil in place and our stone: Mr. Shingle made a motion to advertise the bid for 60,000 gallons of in place oil. Mrs. Croft seconded the motion.  
*Roll call of votes: 3 YES 0 NO Motion carried.*
- C. Request for purchase of leaf blower and paint to repaint lines in the parking lot: Ed Kraushaar commented that we have a leaf blower. Mr. Shingle made a motion to purchase Paint not to exceed \$50. Mrs. Croft seconded the motion.  
*Roll call of votes: 3 YES 0 NO Motion carried.*

3. **EXECUTIVE SESSION**

Mrs. Croft made a motion to go to executive session. Mr. Shingle seconded the motion.  
*Roll call of votes: 3 YES 0 NO Motion carried.*  
Regular session is suspended at 7:12PM and will reconvene.

4. **RETURN FROM EXECUTIVE SESSION**

The meeting reconvened at 8:37pm. Personnel and litigation was discussed.

5. **ADDITIONS TO THE AGENDA**

- A. Mrs. Croft made a motion to replace Mrs. Iams with Mr. Shingle as Office Supervisor. Mr. Greaves seconded the motion.  
*Roll call of votes: 3 YES 0 NO Motion carried.*
- B. Mrs. Croft made a motion to replace Mr. Shingle with Mr. Greaves as Road Department Supervisor with Mr. Shingle to assist as necessary. Mr. Shingle seconded the motion.  
*Roll call of votes: 3 YES 0 NO Motion carried.*
- C. Mr. Shingle made a motion to appoint Mrs. Croft Water/Sewer Department Supervisor. Mr. Greaves seconded the motion.  
*Roll call of votes: 3 YES 0 NO Motion carried.*

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6. **PUBLIC COMMENT**

Kathy Prescott asked about the motion carried comment that Secretary Balach forgot on all 3 additions to the agenda.

7. **ADJOURNMENT**

Mr. Shingle made a motion to adjourn. Mrs. Croft seconded the motion.

Roll call of votes: 3 YES 0 NO Motion carried.

The meeting was adjourned at 8:42pm by Mr. Shingle.

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Sharon J Balach  
Secretary/Treasurer